

# Authorization Form For Campus Partners to Release Information to Collection Agencies

Campus Partners  
Post Office Box 2902  
Winston-Salem, NC 27102



## Delinquent Accounts Processing

\_\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_  
(Institution) (Individual) (Title)

for program numbers \_\_\_\_\_ hereby **authorizes Campus Partners to release information on loans in collection to the collection agencies listed below.** Specifications for service are indicated beside each agency. In any instance where a collection agency listed below has the capability of access to student loan accounts serviced by Campus Partners, through Campus Partners DataLink, the institution authorizes Campus Partners to permit the collection agency designated below access to student loan accounts of the institution through Campus Partners DataLink. Access to student loan account information of the institution will be done only pursuant to this authorization and Campus Partners is authorized to give the collection agency access to any and all information in the student loan accounts designated for collection.

**Manual Placement** – Campus Partners will place with the collection agency **only** student loan accounts serviced by Campus Partners for this institution. The loans will be coded as placed in collection upon written notification from the institution. If the institution uses the Campus Partners DataLink on-line system, the loans may be coded for collection by the institution.

**Automatic Placement** – Campus Partners will automatically place for collection all loans 120 or more days past due or any single loan this institution requests to be placed prior to the 120 days because of special circumstances. This institution may specify any number of days past due if 120 days is not appropriate for its needs.

Check appropriate block(s) for each agency listed.

1. Agency Name \_\_\_\_\_ 1.  Manually Place  Automatically Place  at 120 days  at \_\_\_\_\_ days  
Address \_\_\_\_\_ 2.  Continue Billing borrowers.  
\_\_\_\_\_ 3.  Accelerate Loans  
Contact \_\_\_\_\_ 4.  Remove when current  Yes  No (should be no, if #3 is checked)  
Phone No. (\_\_\_\_) \_\_\_\_\_ 5.  Collection Cost \_\_\_\_\_%

2. Agency Name \_\_\_\_\_ 1.  Manually Place  Automatically Place  at 120 days  at \_\_\_\_\_ days  
Address \_\_\_\_\_ 2.  Continue Billing borrowers.  
\_\_\_\_\_ 3.  Accelerate Loans  
Contact \_\_\_\_\_ 4.  Remove when current  Yes  No (should be no, if #3 is checked)  
Phone No. (\_\_\_\_) \_\_\_\_\_ 5.  Collection Cost \_\_\_\_\_%

3. Agency Name \_\_\_\_\_ 1.  Manually Place  Automatically Place  at 120 days  at \_\_\_\_\_ days  
Address \_\_\_\_\_ 2.  Continue Billing borrowers.  
\_\_\_\_\_ 3.  Accelerate Loans  
Contact \_\_\_\_\_ 4.  Remove when current  Yes  No (should be no, if #3 is checked)  
Phone No. (\_\_\_\_) \_\_\_\_\_ 5.  Collection Cost \_\_\_\_\_%

Campus Partners will use due care in making all placements, but specifically makes no warranties as to the accuracy of time calculations or any loan information. In consideration of Campus Partners' agreement to make such releases as requested and authorized hereby or to permit access to student loan accounts through Campus Partners DataLink \_\_\_\_\_

(Institution)

agrees to indemnify and hold harmless Campus Partners, its officers, agents, directors, parent, subsidiary and affiliate corporations from all loss or damage Campus Partners may suffer as a result of complying with the authorization. Additionally, the institution does hereby release Campus Partners from all liability, causes of action, claims or demands arising from the release of any student loan information in accordance with this authorization or the use to which such information may be put by the collection agency.

This authorization shall remain in full force and effect until specifically rescinded or modified.

Date \_\_\_\_\_ Signature \_\_\_\_\_